

# Quick set up guide

## E-Plex 2000 & Powerplex

Initial Programming should be completed and tested with the door open.

Changing the factory master code must be done.

The factory master code is set as 12345678.

To change the factory code enter:

1. #12345678#- puts the lock in programming mode
2. 000 #- change master code demand
3. Enter new master code # (8 digit number)
4. Re enter new master code # to confirm code
5. #- To close programming mode

Enter new master code without #, the door should open & retract the latch.

### To add a user

The E-Plex 2000 and Powerplex digital locks can handle up to 100 individual codes, factory set to 4 digit PIN code.

**Please note:** if 5,6,7 or 8 digits required please see instruction manual.

To enter individual code, please complete the following simple steps:

1. #Enter current master code # puts the lock in programming mode
2. 100#- command to add/ change user code
3. Enter location no. ie 001# Location for first code
4. Enter user code #
5. Re enter user code # to confirm code
6. #- To close programming mode

Enter new user code without #, the door should open & retract the latch.

Repeat steps 1 top 6 for each user code required.

**Please note:** At Step 3 please change the location 002 for second user code, 003 for third user code and so on.